

## Minutes of the White Lake Covenanter Camp Board of Directors

Monday, Nov. 16, 2020 at 7:00 p.m.

The Board of Directors met by Zoom Meeting

In attendance were:

Chair, Duran Perkins; Vice Chair, Jonathan McDonald; Treasurer, Chris Huggins; Secretary, Bonnie Weir; Camp Director, Bob Allmond; Board members: Peter Robson (also Camp Manager), Becky Johnson, Jeremy Nelson, James Hulbert, Alice Paar, Kimberly Chamberlain, Tim Weir (alt. for Kimberly observed the meeting) and Kathy Gladfelter; Presbytery Commissioners, Greg Moberg and Bruce Trexler;

Duran opened the meeting with prayer and verified that a quorum was present.

The Minutes of August 17, 2020 were approved as distributed.

### Update on Recent Activities:

Atlantic Presbytery held their fall meeting at the camp. Duran reported that Presbytery appreciated being able to meet, and hopes to perhaps meet again at the camp. Peter worked to close the camp down while presbytery met. Trees fell on the Pinkerton cabin. Additional trees may fall, so we are cautioned not to walk around in the cabin area. We saved about \$5K by not opening the camp. We did not have to re-winterize the bath house. We have had some vandalism at the camp – dirt bikes or 4-wheelers spinning their wheels and ruining the grass and the even surface of some of the fields. Bob has added a playground near the Pritchard House with volunteer labor and mostly private donations.

Chris reported that the insurance claim was resolved and we have received a check for \$15.5K. If we can repair the cabin and remove the trees for less than that, we plan to move the excess funds into the Centennial Fund. Peter found a commercial grade refrigerator for re-sale, Jonathan approved the purchase as appropriate for the kitchen, and Chris picked it up for only \$550. One of the four items we approved as high priority in our Aug. 17 meeting has now been fulfilled.

Duran reported that ~\$8.5K has been received so far for the Centennial Fund. An individual is interested in funding one of the cooks' cabins – naming it after the McBurneys somehow. Another family is discussing providing a major gift and also suggested an idea for fundraising – “Friends in the rafters” where donations above a certain level would be commemorated with a plate in the rafters of the pavilion.

Chris presented a financial update (pp. 5-7) and asked for permission to move the monies received for the Centennial Fund into a savings account. Bonnie seconded the motion which carried unanimously.

### Five-year Plan Discussion

- Duran has had discussions with David Robson.
- Greg is interested in remodeling the Rec Hall to be a residence.
- Jonathan said that we can support 150 people with the current kitchen and surge up to 200. We will need to expand the kitchen if our numbers increase beyond that – one way would be to square off the kitchen. Peter said that we would have to meet current fire code and safety rules which would be very costly if we make any changes to the Dining Hall. If we upgraded to meet the fire safety code, Kimberly asked about adding bedrooms above the enlarged kitchen.

- Chris reminded us that we have already made a 3-year plan.
- The location of the cooks' cabins was discussed.
- Duran asked about RVs. There is currently room for four RVs with power and room to park two additional RVs.
- Alice has a vision for a marriage retreat center with several couples there – with their own space and a counselor who they could meet with in a main building. Another possibility is that the camp could serve as a silent retreat center. Another idea was for an anniversary for campers from 25 years ago or 35 years ago. Bob mentioned that those ideas could be put in place today. He encouraged anyone who has ideas for those kinds of events to go ahead and make plans and communicate with Peter and him. They will help to make the events happen.

#### General Discussion:

Kimberly asked about the properties near the camp which were recently up for sale. We were aware of the sale of the two properties near the church, but we did not seriously consider them, since they were not adjacent to the camp. They sold for more than \$100K each.

#### New Business

Bob asked each of the congregational representatives to ask each person in our church about their camp attendance and what changes would make the difference that would lead them to attend. Bonnie suggested three different categories be considered: Attendance at Kids and Teen Camp, Attendance at Family Camp, Ideas for other activities at the camp. Larry suggested a set of opening questions for those conversations to begin. Duran will create a list of questions.

Alice suggested that even when we can meet in person, we continue to allow virtual participation.

James asked about internet connection for the camp. Duran will find out the cost of equipping the camp with internet access for the next meeting.

Duran asked for volunteers for the Pavilion Committee. Peter, Duran, Greg and Jonathan will serve on the Committee.

Peter suggested hiring someone to illustrate the pavilion for the Spring fundraising letter. Duran mentioned that design for the pavilion will have to happen first.

We need to consider the possibility of a second summer with no in-person camp due to Covid-19. Chris shared that we would be OK financially even if we can't have an in-person camp. We can continue to make progress on projects as we did this summer.

Chris plans to prepare two budgets for our next meeting. One for in-person camp and one for a year without an in-person camp.

The next meeting was set for Tuesday, March 2, 2020 at 7:00 p.m.

Bob asked about plans for the 100<sup>th</sup> Anniversary. Do we have a budget for this? What should a video for presentation at RPIC about the camp say? Duran will meet with Bob and Chris to try to answer these questions and bring an outline to our March meeting.

Bob asked people to gather photos of their experience at the camp and send them electronically to him.

Peter thanked Duran for the very well-written fundraising letter. He has received good feedback from a number of people.

Jonathan closed the meeting in prayer

Respectfully submitted,

Bonnie Weir, Secretary, White Lake Covenanter Camp Board of Directors

Update from Treasurer

**White Lake Camp  
2020 Budget || BUDGET REPORT AS OF: 11/16/20**

Line		Budget Report			PROPOSED	
		Jan 1, 2020 TO: 11/16/20			Budget Jan 1, 2020 - Dec 31, 2020	
		Actual	Budget 2020	Diff	CURRENT 2020	Proposed 2021
	<b>INCOME</b>					
1	<b>INCOME SOURCE:</b>					
2	Kids Camp Tuition	\$0.00	\$0.00	\$0.00	\$0	\$0
3	Family Camp Tuition (virtual camp)	\$3,159.20	\$0.00	\$3,159.20	\$0	\$0
4	Facility Rental	\$0.00	\$0.00	\$0.00	\$0	\$0
5	Candy & Merchandise	\$0.00	\$0.00	\$0.00	\$0	\$0
6	Individual Donations	\$8,895.00	\$10,000.00	(\$1,105.00)	\$10,000	\$0
7	Church Donations	\$9,565.21	\$12,000.00	(\$2,434.79)	\$12,000	\$0
8	Presbytery Donations	\$6,500.00	\$3,000.00	\$3,500.00	\$3,000	\$0
9	Designated Donations	\$0.00	\$3,500.00	(\$3,500.00)	\$3,500	\$0
10	Centennial Campaign	\$5,300.00	\$0.00	\$5,300.00	\$0	\$0
11	Gifts: Memorial Fund	\$0.00	\$0.00	\$0.00	\$0	\$0
12	Insurance Claim	\$15,500.00	\$0.00	\$15,500.00	\$0	\$0
13	Miscellaneous (ins refund etc. )	\$332.00	\$300.00	\$32.00	\$300	\$0
14	<b>TOTAL INCOME</b>	\$49,251.41	\$28,800.00	\$20,451.41	\$28,800	\$0
15						
16	<b>EXPENSES</b>					
17	<b>OPERATIONAL EXPENSES</b>					
18	Advertising & Promotion	\$0.00	\$0.00	\$0.00	\$0	\$0
19	Bed & Mattress	\$0.00	\$0.00	\$0.00	\$0	\$0
20	Lawn Care	\$2,000.00	\$2,000.00	\$0.00	\$2,000	\$0
21	Garbage Removal	\$0.00	\$500.00	\$500.00	\$500	\$0
22	Utilites	\$1,900.31	\$2,700.00	\$799.69	\$2,700	\$0
23	Taxes- Solid Waste	\$573.51	\$340.00	(\$233.51)	\$340	\$0
24	Golf Cart Rental	\$0.00	\$0.00	\$0.00	\$0	\$0
25	Speaker Travel	\$0.00	\$0.00	\$0.00	\$0	\$0
26	Insurance Payments	\$5,492.85	\$6,500.00	\$2,903.91	\$6,500	\$0
27	Kitchen Operations	\$550.00	\$0.00	(\$550.00)	\$0	\$0
28	Misc. Expenses	\$6.00	\$600.00	\$594.00	\$600	\$0
29	Savings	\$0.00	\$0.00	\$0.00	\$0	\$0
30	Blank #2	\$0.00	\$0.00	\$0.00	\$0	\$0
31	Blank #3	\$0.00	\$0.00	\$0.00	\$0	\$0
32	Blank #4	\$0.00	\$0.00	\$0.00	\$0	\$0
33	Blank #5	\$0.00	\$0.00	\$0.00	\$0	\$0
34	Blank #6	\$0.00	\$0.00	\$0.00	\$0	\$0
35	Blank #7	\$0.00	\$0.00	\$0.00	\$0	\$0
36	Blank #8	\$0.00	\$0.00	\$0.00	\$0	\$0
37	<b>TOTAL OPERATIONAL EXP:</b>	\$10,522.67	\$12,640.00	\$4,014.09	\$12,640	\$0
38						

39	<b>FAMILY CAMP EXPENSES</b>					
40	Speaker	\$450.00	\$0.00	(\$450.00)	\$0	\$0
41	Head Cook	\$150.00	\$0.00	(\$150.00)	\$0	\$0
42	Second Cook	\$0.00	\$0.00	\$0.00	\$0	\$0
43	Third Cook	\$0.00	\$0.00	\$0.00	\$0	\$0
44	Nurse/EMT	\$0.00	\$0.00	\$0.00	\$0	\$0
45	<b>FAMILY FOOD &amp; PROGRAM</b>					
46	Food Purchases	\$0.00	\$0.00	\$0.00	\$0	\$0
47	Activities and Supplies	\$1,958.36	\$0.00	\$0.00	\$0	\$0
48	Youth Presidents Budget	\$0.00	\$0.00	\$0.00	\$0	\$0
49	<b>TOTAL FAMILY EXPENSES</b>	\$2,558.36	\$0.00	(\$600.00)	\$0	\$0
50						
51	<b>TRAINING WEEK</b>					
52	Food	\$0.00	\$0.00	\$0.00	\$0	\$0
53	Supplies	\$0.00	\$0.00	\$0.00	\$0	\$0
54	Misc. Training week costs	\$0.00	\$0.00	\$0.00	\$0	\$0
55	<b>TOTAL TRAINING WEEK</b>	\$0.00	\$0.00	\$0.00	\$0	\$0
56						
57	<b>KIDS CAMP EXPENSES</b>					
58	Speaker	\$0.00	\$0.00	\$0.00	\$0	\$0
59	Head Cook	\$0.00	\$0.00	\$0.00	\$0	\$0
60	Second Cook	\$0.00	\$0.00	\$0.00	\$0	\$0
61	Third Cook	\$0.00	\$0.00	\$0.00	\$0	\$0
62	Nurse/EMT	\$0.00	\$0.00	\$0.00	\$0	\$0
63	<b>KIDS FOOD &amp; PROGRAM</b>					
64	Food Purchases	\$0.00	\$0.00	\$0.00	\$0	\$0
65	Activities & Supplies	\$1,970.93	\$0.00	(\$1,970.93)	\$0	\$0
66	<b>TOTAL KIDS CAMP EXPENSES</b>	\$1,970.93	\$0.00	(\$1,970.93)	\$0	\$0
67						
68	<b>CAMP DIRECTOR</b>					
69	Director Compensation	\$0.00	\$0.00	\$0.00	\$0	\$0
70	Director Intern	\$0.00	\$0.00	\$0.00	\$0	\$0
71	Camp Director Expenses	\$0.00	\$2,000.00	\$2,000.00	\$2,000	\$0
72	Blank #1	\$0.00	\$0.00	\$0.00	\$0	\$0
73	Blank #2	\$0.00	\$0.00	\$0.00	\$0	\$0
74	Blank #3	\$0.00	\$0.00	\$0.00	\$0	\$0
75	<b>TOTAL CAMP DIRECTOR</b>	\$0.00	\$2,000.00	\$2,000.00	\$2,000	\$0
76						
77	<b>CAMP MANAGER</b>					
78	Manager Compensation	\$2,800.00	\$2,800.00	\$0.00	\$2,800	\$0
79	Manager Expenses	\$2,908.21	\$3,300.00	\$391.79	\$3,300	\$0
80	General Maintenance	\$324.64	\$3,000.00	\$2,675.36	\$3,000	\$0
81	Project #1	\$0.00	\$0.00	\$0.00	\$0	\$0
82	Project #2	\$0.00	\$0.00	\$0.00	\$0	\$0
83	Project #3	\$0.00	\$0.00	\$0.00	\$0	\$0
84	<b>TOTAL CAMP MANAGER</b>	\$6,032.85	\$9,100.00	\$3,067.15	\$9,100	\$0

85						
86	<b>CAPITAL IMPROVEMENT</b>					
87	General Capital Improvements	\$0.00	\$1,000.00	\$1,000.00	1,000.00	0.00
88	McBurney Trailer removal	\$4,379.95	\$3,500.00	(\$879.95)	\$3,500	\$0
89	Playground Equipment	\$3,000.00	\$0.00	(\$3,000.00)	\$0	\$0
90	Painting Project	\$2,571.32	\$0.00	(\$2,571.32)	\$0	\$0
91	Blank	\$0.00	\$0.00	\$0.00	\$0	\$0
92	Blank	\$0.00	\$0.00	\$0.00	\$0	\$0
93	Blank	\$0.00	\$0.00	\$0.00	\$0	\$0
94	Blank	\$0.00	\$0.00	\$0.00	\$0	\$0
95	Blank	\$0.00	\$0.00	\$0.00	\$0	\$0
96	Blank	\$0.00	\$0.00	\$0.00	\$0	\$0
97	<b>TOTAL CAPITAL IMPROVMNT</b>	\$9,951.27	\$4,500.00	(\$5,451.27)	\$4,500	\$0
98						
99	<b>TOTAL EXPENSES</b>	\$31,036.08	\$28,240.00	(\$14,911.26)	\$28,240	\$0
100						
101	<b>TOTAL INCOME/EXPENSE</b>	\$18,215.33	\$0.00	\$0.00	\$0	\$0
102						
103	<b>TRANSFERS</b>					
104		\$0.00	\$0.00	\$0.00	\$0	\$0
105	To Building Fund	\$0.00	\$0.00	\$0.00	\$0	\$0
106	To Memorial Fund	\$0.00	\$0.00	\$0.00	\$0	\$0
107	To General Savings	\$0.00	\$0.00	\$0.00	\$0	\$0
108	Blank #1	\$0.00	\$0.00	\$0.00	\$0	\$0
109	Blank #2	\$0.00	\$0.00	\$0.00	\$0	\$0
110	Total Transfers	\$0.00	\$0.00	\$0.00	\$0	\$0
111						:
112	Overall Total	\$18,215.33	\$0.00	\$18,215.33	\$0	\$0