

White Lake Director's Meeting  
October 22, 2016

**Attendees:**

<b>Executive Committee</b>		<b>Attendance</b>
President	John Edgar	X
Vice President	Glen Chin	X
Treasurer	Bob Pinkerton	X
Secretary	Elaine Klingensmith	X
Camp Director	Bob Allmond	X
Camp Manager	Peter Robson	X
Camp Registrar	Sharon Robson	X

<b>White Lake Delegates - Atlantic Presbytery</b>		<b>Attendance</b>
Broomall	Kathy Gladfelter	X
Cambridge	Alice Paar	X
Christ Church	Kelly Trexler	X
Coldenham- Newburgh	Becky Johnson	
Elkins Park	John Edgar	X
Hazleton	Jeremy Nelson	X
Ridgefield Park	David Weir	Bonnie Weir
Walton	Anastasia Finch	X
White Lake	Mike Tabon	X

<b>White Lake Delegates - St Lawrence Presbytery</b>		<b>Attendance</b>
Calgary (AB)		
Christian Heritage	KJ Coulton	X
Christ Church	*Aaron Goerner	
Evangelical (ON)	*Allan MacLeod	
Fulton	Jack Ramsay	X
Hillside (ON)	*Matthew Dyck	
Hudson-St Lazare (QC)		
Lisbon	Gwen Smith	X
Messiah's Church	*Brian Coombs	
New Creation (ON)	*Scott Wilkinson	
Oswego	*Kit Swartz	
Ottawa (ON)	*Dr Richard Ganz	
Rochester	Peter Robson	X
Russell (ON)	*Matt Kingswood	
Shelter (AB)	*Bob Hackett	
Syracuse	Chris Huggins	

\*Current Pastor, no delegate

John Edgar opened the meeting in prayer at 11:19 AM

Minutes from August meeting reviewed and approved

#### Old Business

Quick summary of YMCS conference

- \*Bob Allmond reviewed the youth weekend retreat
- \*Andrew Quigley was the speaker

Quick summary of work day

- \*Peter Robson reviewed the work day
- \*9 people attended the work day
- \*Soil stack was replaced
- \*\$800-\$1,000 spent on \$1,500 worth of work

New information on 'nurses'

- \*Bob Allmond gave an update on the 'nurses' situation
- \*EMT (Emergency Medical Technician) or RTE (Responding To Emergencies) needed
- \*Sullivan County is looking into adjustments and exceptions
- \*RTE course is a 35 hour course
  - \*Mike Jessup is a possible teacher from Broomall
  - \*Request individuals who are trained or would like to be trained on the webpage
- \*This year, camp used an EMT (\$20/hour) and only covered business hours (should be 24 hours)

From the registrar

- \*Sharon Robson shared information about camp registration this year
- \*Having a computer this year which made everything go a lot smoother
- \*Everyone had paid by the end of the week
- \*Online registration is being set up for next year
  - \*Discussion on payment
  - \*3 different options: check, online (3% fee, cost built into registration), or individual choice (cost borne by individual if paid online)
  - \*Board voted that it would be an individual choice

Treasurer presentation: Bob Pinkerton

- \*Bob Pinkerton gave an update on finances
- \*Starting next year about the same as this year despite a planned deficit

#### New Business

New logo

- \*Glen Chin presented a new logo designed by Esther Howe

- \*Use of branding will be used in all communication
- \*100th Anniversary branding also presented
- \*PO Box questions raised: mail is currently being forwarded to Bob Allmond

#### Long-term Plan presentation

John Edgar presented his long term plan

##### \*Goal One: More Usage within the RP family.

- Widen knowledge of systems – every day chlorine routine, use of dishwasher
- Certify as many RTEs as possible (Responding to Emergencies: the currently required 'nurses')
- Host retreats for college students, pastors, etc.
- Make available for congregational retreats

\*Goal One accepted by the board

##### \*Goal Two: Improve the Board

- Committee on the Board: recruiting, learning strengths & skills of members

\*Name changed to Nominating Committee

\*John Edgar will head the committee

- Committee on Fundraising: strategy, execution, asking

\*Currently working on letters

\*Building towards 100th Anniversary

\*Glen Chin will head the committee

- Committee on Advertising: branding, social media, advertising, etc.

\*Maintaining website, social media, and advertising

\*Secretary of Family Camp in charge of Family Camp advertisement

##### \*Goal Three: Building Plan

\*The board discussed various plans and built a foundation for a building plan

\*The board discussed remaining at the current facility or selling and going elsewhere

\*The board voted to stay

\*The board discussed whether it would be better to build large or stay with current facilities

\*The board voted 11:3 to build

\*Principle 1: Aim to build in such a way that we always move forward; we don't leave ourselves in a worse place after a given project is done. (Sequencing is important)

\*Principle 1 accepted by the board

\*Principle 2: Not build until at least 50% of funds raised. If we can't raise the money before we build, why would we think we could raise it afterwards? (These are voluntary projects, unlike the steel roofs.)

- \*Peter Robson made a motion to change to 25% of funds raised or pledged, Kelly Trexler 2nded
- \*John Edgar amended the motion to be 25% raised after a discussion on pledged funds, Mike Tabon 2nded
- \*Principle 2 passed as 25% raised, 1 opposed
- \*Property Survey
  - \*A survey needed to determine boundary lines of existing and new property
  - \*Glen Chin will take care of setting up the survey
  - \*The board voted and approved the survey
- \*New multipurpose building ('The Gym'): Steel Building, to perform most functions of rec hall but much better.
  - \*The board voted and accepted that the “gym” is the direction to go
  - \*Peter Robson will work on pricing the concrete pad and the construction on the gym
  - \*Peter Robson will research governmental coding ( building and health code) in relation to the gym
  - \*Peter Robson made a motion to allocate \$1,000 to get an artist rendition of the building for Fund Raising Committee
    - \*Seconded by Alice Paar
    - \*Passed
  - \*Glen Chin moved to have John Edgar and Bob Pinkerton obtain information and numbers for a mortgage from Synod to help fund the project
    - \*Jeremy Nelson seconded
    - \* Passed
  - \*Bonnie Weir motioned to have the Fundraising Committee create a fundraising timeline by the next meeting
    - \*Bob Allmond seconded
    - \*Passed

#### Related actions

- \*Naming
  - \*The current cabins have previously been named
  - \* David Weir is currently refurbishing signs
  - \* Buildings available for naming include: honeymoon, showers, bathhouse

#### Communication from commissioners

- \*Commissioners have requested that guidelines for hiring camp counselors be drawn up
- \* John Edgar and Bob Allmond will discuss and create guidelines

Buy available used camper?

- \*Peter Robson described a used camper that is currently on sale
  - \*26 ft long, queen bed, living, kitchen, bath, hot water, AC
  - \*\$3,500-\$4,000
  - \*Peter made a motion to purchase the camper
  - \*Passed

#### Additional camps, scheduled or floated

- \*Additional camps including a pastor retreat, college retreat where discussed
- \*The Wright family has also expressed interest in using the camp for a family reunion

#### Must-do projects

- \*Peter Robson discussed must do projects coming in the near future
- \*Mess hall windows - 14 windows
  - \*Peter will get a cost estimate on the windows as well as repairing the siding
- \*2 hot water heaters
- \*Signs for boys cabins
- \*Floor in bathroom - repaint
- \*Shower in trailer

#### Capital Threshold

- \*Glen Chin motioned that any single expense over \$2,500 that the board does not already know about must be approved by the executive committee
- \*Passed

#### School Taxes

- \*John Edgar will look into school taxes

Next meeting scheduled for February 4th at 11 AM

John Edgar closed the meeting in prayer at 4:41 PM